

PNA EP (Emergency Preparedness) Committee Meeting Minutes

May 27, 2011

The meeting was held at Bunkers- LO Muni Golf Course and began at 6:00 pm.

Note: This is the first set of meeting minutes since the PNA Emergency Preparedness Committee was officially formed.

Attendees:

PNA EP Committee Lead: Rick Eilers

Communications Liaison to the City: Doug Rich

Area EP Prototype: Albie Almeida

PNA Chairperson: Gail Parrick

PNA residents: Harris Wolfgang and Gregory Monahan

Agenda Items and their outcomes:

“The Committee’s Purpose”

At our Friday committee meeting, this statement was debated for 10 minutes with a concern that it didn't represent the view at the local level, that it didn't describe what's happening in small groups and that it needed to be more detailed. At the end of the discussion, I told the group that this purpose represented the overall purpose of the committee (top down) and it would be used only for the "master plan" and what they say to their small group of homeowners is up to their discretion. That ended the debate and everyone agreed to leave the sentence as is.

What's our purpose?

Purpose- "to develop the Palisades Neighborhood Association's Emergency Response Plan which includes promoting homeowner emergency preparedness, communication, chain of command, training resources and neighborhood involvement."

“Chain of Command”- The topic was debated and the outcome was that there would not be a top down chain of command structure written into the ERP. The PNA would not involve itself in an actual chain of command control function during an emergency due to the fact that the associations By-Laws do not mention any emergency responsibility to the elected officials and/or Board of Directors.

CERT Information: Doug Rich updated the Committee on his meeting with a Lake Oswego CERT instructor, about the possibility of staging four hour mini CERT training sessions for those neighbors wanting to have some basic emergency training experience. This could take place after the Association picnic this summer.

Questionnaire for homeowners- The idea of writing up a questionnaire and having homeowners fill out personal information was unpopular with the committee. An alternative solution was presented which was a handout card listing the City of LO's Code Red program and info on the PNA's ERP program. A prototype card will be made and presented to the committee at the next meeting

Basic Survival List- The committee members approved the Red Cross “Together we prepare Oregon- Build a kit as the list to post on the PNA website and to hand out to neighbors during door to door visits.

The meeting was adjourned at about 7:40pm.

Meeting minutes submitted by Rick Eilers, ERP Committee Chair. Note: These minutes have not be reviewed and approved by the rest of the ERP committee yet.