

**Minutes of the
Palisades Neighborhood Association Executive Board Meeting
Thursday, June 5, 2008, 7:00 P.M. Lake Oswego Municipal Golf Course**

1. **Call to order:** The meeting was called to order at 7:10 p.m. by Chair Sally Moncrieff.

2. **In attendance** Board Members:

Sally Moncrieff (SM)	Bob Barman (BB)
David Feathers (DF)	Dee Grothe (DG)
Mike Hall (MH)	Doug Rich (DR)
Sean Gallagher (SG)	Kurt Miller (KM)

General Members:

Kathe Worsley (KW)	Russell Jones
Gail Parrick (GP)	Ron Divers
Lydia Loren (LL)	Lee A. Wicklund (LW)
Mitch Besser	Angie Shearer
Dustin Miller (DM)	

Guest: Natalie Strom (NS)

Absent Board Members:

Don Irving (DI)	Albert Almeida (AA)
Keith Oelrich (KO)	Mark Easley (ME)
Mike Nelson (MN)	Michael Ballis (MB)
Greg Palmer (GP)	Tim Mather (TM)
Brigitte Howley (BH)	

3. **Cook's Butte Natural Area Management Plan** presentation by Natalie Strom (NS), Natural Resources Coordinator for the City of Lake Oswego. Natalie Strom gave a power point presentation, outlining why Cook's Butte had been chosen for a management plan and then she outlined the management plan with budget for the Butte. The Plan will be presented at the July 1, 2008 City Council meeting for adoption. Natalie encouraged PNA residents to attend the City Council Meeting and support adoption of this management plan.

Discussion: GP recommended that NS get a count of the number of people that use the park when asking the city for money for this management plan. MH asked if metro money could be used for the maintenance plan. NS replied no. LW asked if Cook's Butte was the largest natural area in the city. NS replied that Springbrook Park was but that area was already managed. LW asked if ADA requirements would apply to Cook's Butte once it was under the proposed management plan. NS replied that other natural areas such as those in Tualatin did not have to meet ADA requirements so she did not anticipate that Cook's Butte would. LW asked how this management plan, once implemented and attracting more visitors to the Butte, would affect wildfires in that area.

NS replied that wildfires travel up so no houses should be in danger and that healthy forests retained moisture which deters fire. LW countered that wildfires are capable of spreading down as well and he voiced concern that increased use of the Butte could increase fire danger to surrounding homes. DR asked if schools were being asked to participate in the volunteer portion of the management plan. NS replied that schools had not been contacted but that interacting with students would be part of the newly hired park ranger's job.

3. **Rassekh Property Temporary Park Update:** Kathe Worsley (KW) distributed a proposal to the Lake Oswego Parks and Recreation Advisory Board. KW explained that the original plan for a grassy meadow with picnic areas was no longer feasible because irrigation is not available on this property. In addition, the currently uncleared riparian area which includes Pecan Creek cannot be touched. The city is willing to continue to spray and remove blackberry bushes from the currently cleared area – the 4 acres on the southeast corner of the property. KW will be proposing to plant native trees and bushes that don't require irrigation. There is no parking proposed for this park. Users can park at the Hazalia Field parking lot and walk to the Rassekh property. Lydia Loren (LL) added that in addition to requesting permission to plant native species on the property, the PNA park committee will be proposing to install a 6 to 9 hole disc golf course on the property on a provisional basis. LL explained the game of disc golf and said that the course would be compatible with a natural forested area. BB asked that the park proposal be for a temporary park only. MH asked about the cost. LL replied that that cost of a 6 hole disc golf course was between 3 and 4 thousand dollars and private donations would be solicited to cover all park costs. LW reiterated that the proposal be for a temporary use and that any proposed use should not use water.

Motion: BB motioned that KW take the distributed written proposal to the PRAB to ask for their approval of creating the proposed temporary park. MH seconded. The motion passed with all in favor, none opposed and none abstaining.

4. **Nuisance Property notification procedures.** SM asked for direction from the board and general members in creating a procedure for dealing with PNA members who ask for PNA assistance in dealing with nuisance properties. SM said that the PNA would not deal with neighbor to neighbor issues. However, when neighbor's property was in violation of city code and creating a nuisance or safety issue affecting public property within the PNA, what role should the PNA play, if any.

DF stated that the PNA does not have enforcement capacity but it did seem appropriate to contact a violator in response to a neighbor's request, and inform the violator of their violation and options and offer assistance. LL remarked that Portland uses ombudsman in this capacity and it is a much more neighborly process than calling police to issue a citation. Dustin Miller recommends against calling or visiting violators but do provide information to members on who to contact to report code violators. SM will look into creating informational flyers informing neighbors of city code and who to contact in the city with questions. SM will ask DF to lead this effort.

5. **Fun Day – July 17th, 6 p.m. at Lakeridge Turf Field.** No committee chair stepped forward to lead this event so the board agreed that each board member would assume the same responsibilities that they took on for last year's Fun Day. Kurt Miller will take Rich Wilkins duties. Kathe Worsely and Russell Jones have offered to provide desserts. SM will e-mail the board members to inform them each of their responsibilities. Fun Day provided all revenue to run the PNA for the entire year so this event is critical for communications and community building in the coming year. DR recommended contacting The Stafford to encourage their participation and MH suggested playing disc golf. All PNA committees will have information and sign up sheets available.

6. **By-Laws:** A By-Law Review Committee of Bob Barman, Gail Parick and Kurt Miller will review existing PNA by-laws and recommend any amendments they find necessary. The By-Law recommendations will be presented at the October 16th General Meeting. By-Law Amendments will be voted on by the general membership at the January 15, 2009 general membership meeting.

7. **PNA Plan Implementation:** SM suggested that a committee be formed to begin implementing the action steps in the PNA plan which was adopted by the general membership in March. LW advised against beginning to implement action steps until after Lake Oswego City Council adopted the Plan. Taking LW advice, the board tabled formation of this committee.

8. **LHS CUP Advisory Committee:** BB asked that the PNA create a group to work closely with Lakeridge immediate neighbors to ensure that parking and traffic issues are planned for and handled proactively. KM and SG suggested that such a committee would be redundant efforts since the LOSD had already planned for traffic and parking controls. BB countered that it was the responsibility of the PNA to proactively work to protect the immediate neighborhood from possible negative impact that could arise from the LHS CUP change, should it occur.

Motion: BB motioned that The PNA work with LOSD if varsity football games are played at LHS to outline on which streets staff and barriers should be placed in order to mitigate potential traffic and parking problems. DR seconds. The motion passes with ten in favor, none opposed and one abstaining.

9. **Traffic Safety:** LW voiced his concern and asked for PNA advocacy in asking the city to take measures to direct pedestrian and bicycle traffic onto Edgecliff Terrace and off of the Southshore shoulder. SM will take this issue to MB and TM as well as to Nancy Flye.

10. **Adjourn** – The meeting adjourned at 9:00 p.m.

The next meeting is the Annual PNA Fun Day which will be held on Thursday, July 17th, at 6 p.m. at Lakeridge High School. The next regular general membership meeting will be held on Thursday, October 16th at 7 p.m. Location TBD.

Respectfully Submitted on this 6th day of June, 2008 by,
Sally Moncrieff